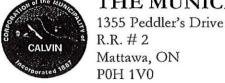
THE MUNICIPALITY OF CALVIN



Special Meeting of Council
Nov 14, 2023
5:00 pm
Council Chambers
Meeting Minutes

Present: Deputy Mayor Moreton, Councillor Grant, Councillor Latimer, Councillor Manson, CAO Donna Maitland, Deputy Clerk Teresa

Scroope, Roads Superintendent Brandon Mayhew

Regrets: Mayor Gould (medical leave)

Presenter: Jordon Gonda

1. Call to order

Deputy Mayor Moreton called the meeting to order at 5:00 p.m.

Resolution # 2023-285A

2. Suspend Procedural By-Law

Motion by: Councillor Manson Seconded by: Councillor Grant Resolution # 2023-285B

NOW THEREFORE BE IT RESOLVED THAT:

The procedural by-law be suspended for the duration of this meeting.

Carried

3. Approval of Agenda

Motion by: Councillor Manson Seconded by: Councillor Grant Resolution # 2023-285C

The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Carried

4. Approval of Asset Management Plan

Motion by: Councillor Manson Seconded by: Councillor Latimer Resolution # 2023-285D

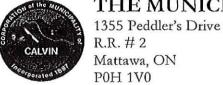
As per Infrastructure for Jobs and Prosperity Act, 2015, ONTARIO REGULATION 588/17, ASSET MANAGEMENT PLANNING FOR MUNICIPAL INFRASTRUCTURE, every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets on or before July 1, 2022, and in respect of all of its other municipal infrastructure assets on or before July 1, 2024. O. Reg. 193/21, s. 1. And Subject to subsection (2), on or before July 1, 2025, every asset management plan prepared under section 5 must include additional information related to proposed levels of service.

As whereas,

The Corporation for the Municipality of Calvin under the leadership of previous Council did not meet Ontario Regulation 588/17's July 1, 2022 obligations, an extension to December 31, 2023 to complete the Asset Management Plan through a grant provided by FCM in 2019 and awarded to PSD Citywide was sought by the current CAO and was subsequently approved by FCM;

And whereas

THE MUNICIPALITY OF CALVIN



PSD Citywide under the direction of the CAO has completed and presented to Council on this day, the Asset Management Plan, Core Municipal Infrastructure report;

Be it therefore resolved that

The Council for the Municipality of Calvin accept the draft Asset Management Plan as presented by PSD Citywide

And further that

In order to meet all of its Asset Management Plan obligations under Ontario Regulation 588/17 to July 1, 2025, the CAO negotiate an extension of services agreement with PSD Citywide effective January 1, 2024 for Council approval.

Carried

5. Confirmatory By-Law 2023-042A

Motion by: Councillor Manson Seconded by: Councillor Grant Resolution #2023-285E

Resolution #2023-285F

That Council for the Municipality of Calvin adjourn this Special Meeting of Council at 5:10 p.m.

Carried

6. Adjournment

Motion by: Councillor Manson Seconded by: Councillor Grant

Council for the Corporation of the Municipality of Calvin now be adjourned @ 5:56-pm.

Carried

| Exp | oense Claim - MAMP Funding |
|-----------------------|---|
| Lead Applicant: | The Corporation of the Municipality of Calvin |
| Project Number: | 17330 |
| Project Title: | Asset Management Plan and Data Enhancements in Calvin |
| Date of Final Report: | July 4, 2022 |

The following expenditures have been incurred from the period between 1 June 2021 and 1 June 2022 (Original Period of Funding from Grant Agreement) for the completion of the activities identified.

Expenses Incurred Within the Original Period of Funding

| Expenditures Incurred by Activity Completed | Total Budgeted Expenditures | Total Actual Eligible Expenditures | Total Actual Ineligible Expenditures | Total Actual Expenditures |
|---|--------------------------------|--|--|---------------------------------------|
| (as per Part 2 of Schedule A, per activity, \$ |) | Net of Tax Rebates, per activity (\$) | Net of Tax Rebates, per activity (\$) | Net of Tax Rebates, per activity (\$) |
| Activity 1 1. Develop O.Reg 588/17 Compliant Asset Management Plan (addressing core assets: roads, bridges, water and wastewater) | \$32,500.00 | \$24,480.00 | \$0.00 | \$24,480.00 |
| Activity 2 2. Develop Levels of Service Framework and Lifecycle/Risk Profile (addressing core assets: roads, bridges, water and wastewater) | \$26,800.00 | \$26,800.00 | \$0.00 | \$26,800.00 |
| Activity 3 3. Conduct Asset Management Training | \$4,800.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Expenditure (\$) | \$64,100.00 | \$51,280.00 | \$0.00 | \$51,280.00 |

Cumulative expenditures

The following expenditures will have been incurred from the period between 2 June 2022 (Original Project End Date) and 31 December 2023 (New Projected End Date) for the completion of the activities identified.

Remaining Expenses to be Incurred

| Expenditures Incurred by Activity Completed | Total Budgeted Expenditures | Total Actual Eligible Expenditures | Total Actual Ineligible Expenditures | Total Actual Expenditures |
|---|--------------------------------|--|--|---------------------------------------|
| (as per Part 2 of Schedule A, per activity, \$) | | Net of Tax Rebates, per activity (\$) | Net of Tax Rebates, per activity (\$) | Net of Tax Rebates, per activity (\$) |
| Activity 1 1. Develop O.Reg 588/17 Compliant Asset Management Plan (addressing core assets: roads, bridges, water and wastewater) | \$32,500.00 | \$8,020.00 | | \$8,020.00 |
| Activity 2 2. Develop Levels of Service Framework and Lifecycle/Risk Profile (addressing core assets: roads, bridges, water and wastewater) | \$26,800.00 | | | \$0.00 |
| Activity 3 3. Conduct Asset Management Training | \$4,800.00 | \$4,800.00 | | \$4,800.00 |
| Total Expenditure (\$) | \$64,100.00 | \$12,820.00 | \$0.00 | \$12,820.00 |

Extension Request MAMP 17330 – The Corporation of the Municipality of Calvin

| MAMP Project Number: 17330 | | |
|---|---|--|
| Project Title: Asset Management Plan | n and Data Enhancements in Calvin | |
| Current Project Start Date: 1 June 20 | 21 | |
| Current Project End Date: 1 June 202 | 2 | |
| Current Final Report Due Date: 4 July | 2022 | |
| (Refer to the Grant Agreement) | | |
| Indicate Requested Extension Type: | | estaman on a secondar of 1 in the agreement of the 1 interest of t |
| ☐ Period of Funding | | |
| OR | | |
| | | |
| | | |
| New Project End Date (Day Month Year) | . 31/12/2023 | THE OWN DESCRIPTION OF THE RESERVE TWO IS NOT THE RESERVE THE |
| New Final Report Date: 31/01/2024 | . 31/12/2023 | |
| (30 days after Project End Date) | | |
| Project Progress to Date: | The state of the second state of the second state of the second | COLUMN COLUMN CONTRACTOR CONTRACT |
| | been made in completing the deliverables for each activity (Refer to G | irant Agreement - Schedule A Part 21 |
| ronde a description of the progress that has | the jet to d | rant Agreement - Schedule A Furt 2). |
| Activity | Deliverable | Progress to Date |
| 1. Develop O.Reg 588/17 | A set of documents outlining: | 90% |
| Compliant Asset Management Plan | A copy of the Asset Management Plan; and | Only Council Presentation remains |
| (addressing core assets: roads, bridges, water and wastewater) | A copy of the presentation to council. | |
| bridges, water and wastewater) | | |
| 2 Develop Levels of Service | A set of documents outlining: | 100% Complete |
| Develop Levels of Service Framework and Lifecycle/Risk | A set of documents outlining: • Levels of Service Framework: and | 100% Complete |
| Framework and Lifecycle/Risk | Levels of Service Framework; and | 100% Complete |
| Framework and Lifecycle/Risk Profile (addressing core assets: | Levels of Service Framework; and Screenshots of profiles - information relating to the | 100% Complete |
| Framework and Lifecycle/Risk | Levels of Service Framework; and | 100% Complete |
| Framework and Lifecycle/Risk Profile (addressing core assets: roads, bridges, water and wastewater) 3. Conduct Asset Management | Levels of Service Framework; and Screenshots of profiles - information relating to the classifications, estimated useful life, amortization method, attributes, and replacement cost. A set of documents outlining: | 100% Complete 0%; Not completed |
| Framework and Lifecycle/Risk Profile (addressing core assets: roads, bridges, water and wastewater) | Levels of Service Framework; and Screenshots of profiles - information relating to the classifications, estimated useful life, amortization method, attributes, and replacement cost. A set of documents outlining: Copy of training materials | |
| Framework and Lifecycle/Risk Profile (addressing core assets: roads, bridges, water and wastewater) 3. Conduct Asset Management | Levels of Service Framework; and Screenshots of profiles - information relating to the classifications, estimated useful life, amortization method, attributes, and replacement cost. A set of documents outlining: | |
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